



eTranslata

Capability Statement

Education Translation Services

For schools, districts, education agencies, and procurement teams





EDUCATION TRANSLATION CAPABILITY STATEMENT

English–Spanish language services for schools, districts, education agencies, and organizations

LEGAL ENTITY eTranslata LLC	BUSINESS PROFILE 100% Woman-owned language services provider	CONTACT etranslata.com
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CAPABILITY OVERVIEW

eTranslata provides education-focused English–Spanish document translation. Our experience includes communications and records used by school districts, educators, students, and families. Every final translation receives a word-by-word review by a language professional whose native language is the target language.

CORE EDUCATION CAPABILITIES • Parent and family communications; superintendent and district letters • IEPs, ESRs, and other special-education documents • Educational, psychological, OT, PT, and related evaluations • Transcripts, report cards, course catalogs, and program materials • Student and family support communications, including resource and benefits information • District forms, administrative communications, websites, and digital content • Formatting and document-structure preservation	QUALITY METHOD • Scope, audience, terminology, and formatting reviewed at intake • Professional translation by a language professional • Word-by-word final review by a native speaker of the target language • Visual and auditory quality checks, including text-to-speech assistance • Client review and requested revisions before final delivery <i>Technology-enabled. Human-assured.</i>
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WHY ETRANSLATA

EDUCATION EXPERIENCE Direct experience with K–12 communications and student-facing documents.	NATIVE-LANGUAGE REVIEW A target-language native reviewer examines every word before final delivery.	FOCUSED LANGUAGE PAIR English–Spanish specialization supports consistent terminology and audience fit.	CONTROLLED WORKFLOW Authorized language professionals handle project files through a defined process.
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PROCUREMENT AND ENGAGEMENT PATHWAYS • Vendor registration and capability review • RFI, RFQ, RFP, ITB/IFB, and cooperative-purchasing inquiries • One-time projects, recurring departmental needs, and contract discussions • District-specific confidentiality, security, and documentation requirements reviewed before engagement	CONTACT VENDOR RELATIONS etranslata.com Please include the organization name, opportunity type, solicitation number (if applicable), response deadline, scope, and procurement portal link.
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Languages Connected. Meaning Preserved.

Capabilities, availability, pricing, security requirements, and contract terms are confirmed for each opportunity. This statement does not represent a certification, vendor approval, contract award, or guarantee of assignment.